



Alabama State Port Authority

Addendum to RFP/RFQ

Project Name 2026 Heavy Mechanical and Construction/Repair Service Agreement

Project No. TBD **Task No.** **Addendum No.** 1

To: Prospective Bidders **Date:** 8/4/26

The following items are clarifications, notes and/or answers to questions received during the Pre-Bid Meeting.

Item	Description
	1. Are we only to bid the categories of manpower that we have? Page 11 Item 14 states that every item has to be filled out – for example we do not employ electrical craft or vessel operators. <i>You should submit pricing only for the manpower categories that your organization can provide, whether directly or through qualified subcontractors. For any craft or category that you do not offer, indicate “N/A” in the appropriate field. All items must be completed; no fields should be left blank.</i> 2. Can there be an added line item for a Project Manager due to the elevated amount of administrative paperwork that will be required under the new contract? <i>Yes, if the contractor believes that the level of administrative support, planning, coordination, documentation, and compliance required under this contract exceeds what is normally covered by a General Foreman/Site Superintendent, they may add a Project Manager classification/rate to their labor proposal. This classification should be included in the section where contractors are allowed to list additional crafts as needed.</i> <i>The contractor must ensure that the proposed rate complies with the contract requirements—specifically that standard hourly labor rates include overhead, supervision, project management, administrative burden, transportation, tools, and incidentals unless otherwise justified.</i> 3. Regarding the new paperwork, will there be a designated format for this information to be presented in? <i>Yes, there is a designated draft format for the Daily Production Report. It is attached with this addendum.</i> 4. Page 16 Ref App A – Is POA required for every single project? <i>Yes, a POA is required for every scheduled project, except in emergency or breakdown situations.</i> 5. Page 4 – states “For purposes of evaluation only” then Page 11 Item 14 states “this shall be the contract proposal price”. <i>The phrase on Page 4 (“For purposes of evaluation only”) applies specifically to the estimated quantities of labor and equipment hours listed in the proposal forms. These quantities are provided solely so APA can evaluate and compare proposals on a consistent basis and do not represent guaranteed or minimum usage under the contract.</i> <i>The statement on Page 11, Item 14 (“this shall be the contract proposal price”) refers to the unit prices submitted by the contractor. In the event of any arithmetic error in extending quantities, the unit prices will govern.</i> <i>These two statements address different components of the proposal — the estimated quantities vs. the unit prices — and are not in conflict.</i> <i>Additionally, as outlined in the Fee Negotiation Process section of the RFP/RFQ, APA may negotiate final pricing with the highest-ranked contractor(s) after SOQ evaluations and interviews. If a mutually agreeable cost structure cannot be reached, APA will proceed to negotiate with the next highest-ranked contractor(s). Therefore, while unit prices submitted become the basis for evaluation, they may still be subject to negotiation prior to contract execution.</i> 6. Will this contract be based on best value/experience or will contract be a lump sum evaluated proposal? <i>This contract will be awarded using a best-value, qualifications-based selection process rather than a lump-sum evaluated proposal. Contractors are first scored on their Statements of Qualifications, and the highest-ranked firms advance to interviews and final selection based entirely on demonstrated competence, experience, available resources, and ability to meet APA’s operational needs. Only after ranking does APA negotiate labor and equipment rates with the top-rated contractor; if an agreement cannot be reached, negotiations move to the next highest-ranked firm.</i>



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	7. In reference to insurance – RR protective – How are we to quantify the requirements due to the fact the policy is based on contract value. The majority of this work will not be within 50' of RR. Also, trying to procure a policy on an individual project basis would be virtually impossible. Please clarify. Most work performed under this Service Agreement will not occur within 50 feet of railroad operations and, therefore, will not require Railroad Protective Liability (RPL) insurance. However, because this is a multi-year, on-call contract covering all APA terminals and properties, there remains a possibility that certain tasks over the duration of the contract may fall within railroad-controlled areas and trigger the RPL requirement. If such work is authorized, in order to proceed, the Contractor will be required to obtain Railroad Protective Liability insurance for that specific scope. When RPL insurance is required, the Contractor shall procure the policy and will be reimbursed by APA at a fair and reasonable cost. This approach ensures compliance with railroad safety standards without imposing unnecessary insurance costs for work that does not involve the railroad.
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Please indicate your receipt of this addendum by adding the addendum number in the appropriate place in your Requisition & Proposal or Specification Book.


Wesley Jackson, E.I.
Project Manager

8/4/26

Date



WORK PERFORMED TODAY

TOTAL WORK HOURS ON JOB SITE, THIS DATE, INCL CON'T SHEETS
CUMULATIVE TOTAL OF WORK HOURS FROM PREVIOUS REPORT
TOTAL WORK HOURS FROM START OF CONSTRUCTION

CONSTRUCTION AND PLANT EQUIPMENT ON JOB SITE TODAY. INDICATE HOURS USED AND SCHEDULE ACTIVITY NUMBER.

REMARKSDATE _____